

Cyngor Tref Llanfair Caereinion

Llanfair Caereinion Town Council

Chair Cllr Rob Astley Vice Chair Cllr Melvin Jones
Town Clerk Robert A. Robinson MBE FRICS FSLCC
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19th April 2025

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby invited to attend a meeting of the Full Council to be held on **Monday 28th April 2025** at 7pm in the Youth Room of the Institute Bridge Street Llanfair Caereinion.

Yours sincerely,

Robert

Robert Robinson

Robert A Robinson MBE FRICS FSLCC Town Clerk & RFO

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AGENDA

for a meeting of the Full Council to be held on
Monday 28th April 2025
in the Youth Room of the Institute Llanfair Caereinion
(also by zoom on notice to the Town Clerk at least three
days before the meeting)

1. Welcome by the Chair

To receive a welcome from the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of interest

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last meeting.

6. Finance and governance

6.1 Bank Balances (31st March 2025)

Current	£26,907.92
Deposit	£62,622.17
Total	£89,530.09
VAT	£900.11
Grant aid	£5,000.00
Total	£95,430.20

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6.2 Management Accounts

Draft end of year accounts to 31st March 2025 at appendix A with the annual return at appendix A1.

6.3 Orders for payment

To consider and approve the orders for payment as set out in appendix B.

6.4 Bank signatories

To consider another bank signatory.

6.5 Grant applications

To consider an application for assistance as follows:

Ysgol Bro Caereinion

See appendix C

7. Governance

7.1 Elections

To receive a letter of resignation from Cllr Cadvan Evans.

8. Governance

8.1 Documents

To consider and approve the asset register as set out at appendix D.

8.2 Trust grant aid and expenses

To consider and approve the transactions regarding the Trusts as set out at appendix E.

8.3 Youth and Community constitution

To consider and approve the constitution for the new charity for youth and community (issued at the last meeting).

9. Actions from last meeting

To receive an update on actions taken since the last meeting:

Ref	Activity	Status
1	Issue draft minutes and post online after 7 days	Completed
2	Post approved documents online	Completed
3	Use both email addresses for time being for councillors.	Completed
4	Take forward speed camera scheme	Update for meeting

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Ref	Activity	Status
5	Progress with memorial garden scheme	Ongoing
6	Write to the church regarding the well sign & stands	Completed
7	Respond to planning applications via PCC	Completed
8	Circulate letter to councillors for approval regarding the Transmission Line	Completed
9	Respond to the Transmission Line consultation	Completed
10	Progress the decision on the Chapel of Rest	Ongoing
11	Progress the Place Making Plan and Policy & Planning Document for approval at April meeting.	Report for meeting
12	More details of the memorial garden schemes for the next meeting.	Ongoing
13	Meeting on Thursday 10 th April at 7pm meeting in the Deri Woods car park to agree way forward for lower riverside path.	Ongoing
14	Progress with VE day celebrations with RBL	Completed
15	Progress full audit for 2024-2025	Papers with Internal Auditor
16	Progress materials from PCC to Mount Field and Deri Woods	Ongoing
17	Purchase and put in place new pot plants at Erw Ddwr	Completed
18	Progress works to playground slide.	Preparations in place.
19	Progress with PCC churchyard path widening to 1.5m and resurfacing.	Ongoing
20	Report on town car parking	Report on this agenda

10. Planning & Highways

10.1 Place Making Plan

Following completion of the consultation to consider any changes to the plan a copy will be issued separately for discussion.

10.2 Policy and Planning document (issued with March papers)

To consider the Policy and Planning Document for approval.

The new Place Making Plan sets out the major projects and this plan covers those matters in the Town Plan which is now superseded. It includes the governance, policies for guidance and rolling action plans for the town (reviewed annually at the annual meeting).

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10.3 Delivery of the Place Making Plan - priorities

The Place Making Plan has major projects which will need to be taken forward. To this end it is suggested that a small working group made up as follows be put in place to meet monthly.

It is suggested that Powys County Council officer, 3 Councillors from the Town Council, County Councillor and the Town Clerk should form that group.

11. Tennis courts

To consider the status and use of the tennis courts following an email from the Tennis Club.

12. Town car parking report

See appendix F.

13. Memorial garden St Mary's Churchyard

Verbal update on progress to be made at the meeting.

14. County Councillor's report

To receive a report from Cllr Gareth Jones (county councillor).

15. Reports from outside bodies

To receive any reports from members serving on outside bodies.

16. Chairs time

To receive any matters for information from the Chair.

17. Town Clerks report and correspondence

To receive a report from the Town Clerk and to receive any correspondence not covered by items on the agenda.

18. Date of the next meeting

The date of the next meeting is to be Monday 19th May 2025 at 7pm (Annual Meeting).